



## **CONSTITUTION OF THE CENTRAL REGION JUNIOR FOOTBALL ASSOCIATION**

### **1. NAME OF THE ASSOCIATION**

- (a) The name of the association shall be the Central Region Junior Football Association (in these rules called "the Association").
- (b) The Association may trade under its previous name of Central Region Junior Soccer Association

### **2. INTERPRETATION**

- (1) In these rules, unless the contrary intention appears -
  - "committee" means the committee of management of the Association.
  - "general meeting" means a general meeting of members convened in accordance with rule 13.
  - "member" means a school or constituted club which is a member of the Association'.
- (2) In these rules, expressions referring to writing shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography, and other modes of representing or reproducing words in a visible form.
- (3) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1931 and the Act as in force on the date on which these rules are adopted by the Association.

### **3. ASSOCIATION OFFICE**

The office of the Association shall be the address of the Secretary or such other place as the committee may, from time to time, determine.

#### 4. OBJECTS AND PURPOSES OF THE ASSOCIATION

- (1) (a) to govern, foster, develop and promote the game of Association Football in every way the Association or Committee shall think proper.
  - (b) to take all such steps as shall be deemed necessary or desirable for preventing infringements of the Model Rules and the laws of the Game, such laws as determined by F.I.F.A. (Federation of International Football Associations) or any other improper methods or practices in the game and for preventing abuses.
  - (c) to make, adopt, vary and publish By-Laws, Rules and such other conditions for the regulation of the game and of member clubs and players and to enforce same.
  - (d) to establish, organize and administer the playing of Association Football for children within the Central Region by the development of leagues, rosters, knock-out cups and any other matches played under the auspices of the Association whereby only member bodies are entitled to participate.
- (2) (a) the purchase, taking on lease or in exchange, and the hiring or otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any of the objects or purposes of the Association;
  - (b) the buying, selling and supplying of, and dealing in, goods of all kinds;
  - (c) the construction, maintenance, and alteration of buildings or works necessary or convenient for any of the objects or purposes of the Association;
  - (d) the acceptance of any gift, whether subject to a special trust or not, for any one or more of the objects or purposes of the Association;
  - (e) the taking of such steps from time to time as the committee or the members in general meeting may deem expedient for the purpose of procuring contributions to the funds of the Association, whether by way of donations, or subscriptions, or otherwise;
  - (f) the printing and publishing of such newspapers, periodicals, books, leaflets, or other documents as the committee or the members in general meeting may think desirable for the promotion of the objects and purposes of the Association;
  - (g) the borrowing and raising of money in such manner and on such terms as the committee may think fit or as may be approved or

directed by resolution passed at a general meeting;

- (h) subject to the provision of the Trustee Act 1898, the investment of any moneys of the Association not immediately required for any of its objects or purposes in such manner as the committee may from time to time determine;
- (i) the making of gifts, subscriptions, or donations to any of the funds, authorities, or institutions to which section 78 of the Income Tax Assessment Act 1936 of the Commonwealth relates,
- (j) the establishment and support, or aiding in the establishment and support, of associations, institutions, funds, trusts, schemes, and conveniences calculated to benefit servants or past servants of the Association and their dependents, and the granting of pensions, allowances, or other benefits to servants or past servants of the Association and their dependents, and the making of payments towards insurance in relation to any of those purposes;
- (k) the establishment and support, or aiding in the establishment or support, of any other association formed for any of the basic objects of the Association;
- (l) the purchase or acquisition, and undertaking, of all or any part of the property, assets, liabilities, and engagements of any association with which the Association may at any time become amalgamated in accordance with the provisions of the Act and the rules of the Association; and
- (m) the doing of all such other lawful things as are incidental or conducive to the attainment of the basic objects of the Association or of any of the objects and purposes specified in the foregoing provisions of this sub-rule.

- (3) In this rule, "basic objects of the Association" means the objects and purposes of the Association, as stated in the application under subsection (2) of section 7 of the Act for the incorporation of the Association lodged with the Commissioner pursuant to that section.

## **5. MEMBERSHIP OF ASSOCIATION**

- (1) A club who is nominated and approved for membership as provided in these rules is eligible to be a member of the Association on payment of the annual subscription prescribed in, or fixed under, these rules.
- (2) A club who is not a member of the Association at the time of the incorporation of the Association shall not be admitted to membership -
  - (a) unless they are nominated as provided in sub-rule (3) of this rule; and
  - (b) their admission as a member is approved by the committee;

- (3) A nomination of a club for membership of the Association -
  - (a) shall be made in writing, signed by two members of the Association;
  - (b) shall be accompanied by the written consent of the club nominated (which may be endorsed on the form of nomination); and
  - (c) shall be lodged with the public officer of the Association.
- (4) As soon as is practicable after the receipt of a nomination, the public officer shall refer the nomination to the committee.
- (5) Upon a nomination being approved by the committee, the public officer shall, with as little delay as possible, notify the nominee, in writing, that the application has been approved for membership of the Association and upon receipt of the sum payable by or on behalf of the nominee as his first year's subscription, shall enter the nominee's club in a register of members to be kept by the public officer, whereupon the nominee becomes a member of the Association.
- (6) A member of the Association may, at any time, resign from the Association by delivering or sending by post to the public officer a written notice of resignation.
- (7) Upon receipt of a notice under sub-rule (8) of this rule, the public officer shall remove the name of the member by whom the notice was given from the register of members, whereupon that member ceases to be a member of the Association.
- (8) A right, privilege, or obligation of a club by virtue of their membership of the Association
  - (a) is not capable of being transferred or transmitted to another person; and
  - (b) terminates upon cessation of their membership, whether by death, resignation, or otherwise.
- (9) In the event of the Association being wound up -
  - (a) every member of the Association; and
  - (b) every club who, within the period of twelve months immediately preceding the commencement of the winding up, was a member of the Association, is liable to contribute to the assets of the Association for payment of the debts or liabilities of the Association and for the costs, charges, and expenses of the winding up and for the adjustment of the rights of the contributories among themselves such sum, not exceeding two dollars (\$2.00) as may be required, but a former member is not liable so to contribute in respect of any debt or liability of the Association contracted after they ceased to be member.
  - (c) In the event of the Association being dissolved, the amount that remains after such dissolution and the satisfaction of debts and liabilities shall be transferred to another association with similar purposes which is not carried on for profit or gain of its individual members.

## 6. INCOME AND PROPERTY OF ASSOCIATION

- (1) The income and property of the Association is to be applied solely towards the promotion of the objects and purposes of the Association.
- (2) No portion of the income or property of the Association is to be paid or transferred to any member of the Association unless the payment or transfer is made in accordance with this rule.
- (3) The Association may –
  - (a) pay a person or delegate of a member organisation of the Association –
    - (i) remuneration in return for services rendered to the Association, or for goods supplied to the Association, in the ordinary course of business of the person or the delegate of a member organisation; or
    - (ii) remuneration that constitutes a reimbursement for out-of-pocket expenses incurred by the person or the delegate of a member organisation for any of the objects or purposes of the Association; or
    - (iii) interest at a rate not exceeding 7.25% on money lent to the Association by the person or the delegate of a member organisation; or
    - (iv) a reasonable amount by way of rent for premises, or a part of premises, let to the Association by the person or the delegate of the member organisation; and
  - (b) pay a member of the committee remuneration in return for carrying out the functions of a member of the committee; and
  - (c) pay a member of a subcommittee remuneration in return for carrying out the functions of a member of the subcommittee; and
  - (d) if so requested by or on behalf of any other association, organisation or body, appoint or nominate a member of the committee or a delegate of a member organisation of the Association to an office in that other association, organisation or body.
- (4) Despite sub-rule (3)(a), (b) and (c), the Association is not to pay a person any amount under that sub-rule unless the Association or committee has first approved that payment.
- (5) Despite sub-rule (3)(d), the Association is not to appoint or nominate a member of the Association under that sub-rule to an office in respect of which remuneration is payable unless the Association or committee has first approved –

- (a) that appointment or nomination; and
- (b) the receipt of that remuneration by that nominee

## **7. ACCOUNTS OF RECEIPTS, EXPENDITURE, ETC**

- (1) True accounts shall be kept -
  - (a) of all sums of money received and expended by the Association and the matter in respect of which the receipt or expenditure takes place; and
  - (b) of the property, credits, and liabilities of the Association,and subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the Association for the time being, those accounts shall be open to the inspection of the members of the Association.
- (6) The Treasurer of the Association shall faithfully keep all general records, accounting books, and records of receipts and expenditure connected with the operations and business of the Association in such form and manner as the committee may direct.
- (7) The accounts, books, and records referred to in sub-rules (1) and (2) of this rule shall be kept at the Association's office or at such other place as the committee may decide.

## **8. BANKING AND FINANCE**

- (1) The Treasurer of the Association shall, on behalf of the Association, receive all moneys paid to the Association and forthwith after the receipt thereof issue official receipts, therefore.
- (2) The committee shall cause to be opened with such bank as the committee selects a banking account in the name of the Association into which all moneys received shall be paid by the Treasurer as soon as possible after receipt thereof.
- (3) The committee may receive from the Association's bank or bankers for the time being the cheques drawn by the Association on any of its accounts with the bank or bankers and may release and indemnify the bank or bankers from and against all claims, actions, suits, or demands that may be brought against the bank or bankers arising directly or indirectly out of those cheques or the surrender thereof to the Association.
- (4) Except with the authority of the committee, no payment of a sum exceeding five dollars shall be made from the funds of the Association otherwise than by cheque or electronic funds transfer drawn on the Association's bank account, but the committee may provide the Treasurer with a sum to meet urgent expenditure, subject to the observance of such conditions in relation to the use and expenditure thereof as the committee may impose.
- (5) No cheque shall be drawn on the Association's bank account except for the

payment of expenditure that has been authorized by the committee.

- (6) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by the Treasurer and President or, in their absence, by such other member or members of the committee as the committee may nominate for that purpose and shall be countersigned by the public officer.

## **9. AUDITOR**

- (1) At each annual general meeting of the Association, the members present shall appoint a person as the auditor of the Association.
- (2) A person so appointed shall hold office until the annual general meeting next after that at which he is appointed and is eligible for re-appointment.
- (3) The first auditor of the Association may be appointed by the committee before the first annual general meeting, and, if so appointed, shall hold office until the first annual general meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint an auditor to act until the first annual general meeting.
- (4) If an appointment is not made at an annual general meeting the Committee shall appoint an auditor of the Association for the then current financial year of the Association.
- (5) Except as provided in sub-rule (3) of this rule, the auditor may only be removed from office by special resolution.
- (6) If a casual vacancy occurs in the office of auditor during a financial year of the Association, the committee may appoint a person as the auditor and the person so appointed shall hold office until the next succeeding annual general meeting.

## **10. AUDIT OF ACCOUNTS**

- (1) Once at least in each financial year of the Association, the accounts of the Association shall be examined by the auditor.
- (2) The auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the members present at the annual general meeting.
- (3) In his report, and in certifying to the accounts, the auditor shall state -
  - (a) whether he has obtained the information required by him;
  - (b) whether, in his opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Association according to the information at his disposal and the explanations given to him and as shown by the books of the Association; and
  - (c) whether the rules relating to the administration of the funds of the Association have been observed.

- (4) The public officer of the Association shall cause to be delivered to the auditor a list of all the accounts, books, and records of the Association.
  
- (5) The auditor -
  - (a) has a right of access to the accounts, books, records, vouchers, and documents of the Association;
  - (b) may require from the servants of the Association such information and explanation as may be necessary for the performance of his duties as auditor;
  - (c) may employ persons to assist him in investigating the accounts of the Association; and
  - (d) may, in relation to the accounts of the Association, examine any member of the committee or any servant of the Association.

## **11. ANNUAL GENERAL MEETING**

- (1) The Association shall, in each year, hold an annual general meeting.
- (2) The annual general meeting shall be held on such day (being not later than three months after the close of the financial year of the Association) as the committee may determine.
- (3) The annual general meeting shall be in addition to any other general meeting that may be held in the same year.
- (4) The annual general meeting shall be specified as such in the notice convening it.
- (5) The ordinary business of the annual general meeting shall be -
  - (a) to confirm the minutes of the last preceding annual general meeting and to any general meeting held since that meeting;
  - (b) to receive from the committee, auditor and servants of the Association reports upon the transactions of the Association during the last preceding financial year;
  - (c) to appoint the auditor and determine his remuneration; and
  - (d) to determine the remuneration of servants of the Association.
- (6) The annual general meeting may transact special business of which notice is given in accordance with these rules.
- (7) All general meetings other than the annual general meeting shall be called special general meetings.

## 12. SPECIAL GENERAL MEETINGS

- (1) The committee may, whenever it thinks fit, convene a special general meeting of the Association.
- (2) The committee shall, on the requisition in writing of not less than three members, convene a special general meeting of the Association.
- (3) A requisition for a special general meeting shall state the objects of the meeting and shall be signed by the requisitioners and deposited at the office of the Association and may consist of several documents in the like form, each signed by one or more of the requisitioners.
- (4) If the committee does not cause a special general meeting to be held within twenty- one days from the date on which a requisition thereof is deposited at the office of the Association the requisitioners, or any of them, may convene the meeting; but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.
- (5) A special general meeting convened by requisitioners in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the committee, and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring them.

## 13. NOTICE OF GENERAL MEETINGS

At least 14 days before the day on which a general meeting of the Association is to be held, the Public Officer/Secretary will post notice on the website of the Association a notice specifying the following: (a) the place, day and time which the meeting is to be held; and (b) the nature of the business that is to be transacted at the meeting.

## 14. BUSINESS AND QUORUM AT GENERAL MEETINGS

- (1) All business that is transacted at special general meetings and all business that is transacted at the annual general meeting, with the exception of that specially referred to in these rules as being the ordinary business of the annual general meeting, shall be deemed to be special business.
- (2) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.
- (3) **Six (6) members**, three of whom shall be the President, Secretary and Treasurer, personally present (being members entitled under these rules to vote thereat) constitute a quorum for the transaction of the business of a general meeting.
- (4) If within one hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of

members, shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairman at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned at the same place, and if at the adjourned meeting a quorum is not present within one hour after the time appointed for the commencement of the meeting, the meeting shall be dissolved.

#### **15. PRESIDENT TO PRESIDE AT GENERAL MEETINGS**

- (1) The President, or in their absence, the Vice-President, shall preside as chairman at every general meeting of the Association.
- (2) If the President and the Vice-President are absent from a general meeting, the members present shall elect one of their number to preside as chairman thereat.

#### **16. ADJOURNMENT OF GENERAL MEETINGS**

- (1) The chairman of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) Where a meeting is adjourned for fourteen days or more, the like notice of the adjourned meeting shall be given as in the case of the original meeting.
- (3) Except as provided in the foregoing provisions of this rule it is not necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

#### **17. DETERMINATION OF QUESTIONS ARISING AT GENERAL MEETINGS**

A question arising at a general meeting of the Association shall be determined on a show of hands and unless before or on the declaration of the result of the show of hands a poll is demanded a declaration by the chairman that a resolution has, on a show of hands, been carried, or carried unanimously, or carried by a party majority, or lost. and an entry to that effect in the minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

#### **18. VOTES**

- (1) Upon any question arising at a general meeting of the Association, a member has one vote only.
- (2) All votes shall be given personally.
- (3) In the case of an equality of voting on a question the chairman of the meeting is entitled to exercise a second or casting vote.

## **19. TAKING OF POLL**

If at a meeting a poll on any question is demanded it shall be taken at that meeting in such manner as the chairperson may direct, and the result of the poll shall be deemed to be the resolution of the meeting on that question.

## **20. WHEN POLL TO BE TAKEN**

A poll that is demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith, and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the chairman may direct.

## **21. AFFAIRS OF ASSOCIATION TO BE MANAGED BY A COMMITTEE**

- (1) The affairs of the Association shall be managed by a committee of management constituted as provided in rule 23.
- (2) The committee -
  - (a) shall control and manage the business and affairs of the Association;
  - (b) may, subject to these rules, exercise all such powers and functions as may be exercised by the Association, other than those powers and functions that are required by these rules to be exercised by general meeting of members of the Association; and
  - (c) subject to the Act and these rules, has powers to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.

## **22. OFFICERS OF THE ASSOCIATION**

- (1) The officers of the Association shall be -
  - (a) President;
  - (b) Vice-President;
  - (c) Treasurer; and
  - (d) Secretary.
- (2) The provision of sub-rules (2), (3), and (4) of rule 24, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub-rule (1) of this rule.
- (3) Each officer of the Association shall hold office until the annual general meeting next after the date of his election but is eligible for re-election.
- (4) In the event of a casual vacancy in any office mentioned in sub-rule (1) of this rule,

the committee may appoint one of its members to the vacant office, and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his appointment.

### **23. CONSTITUTION OF THE COMMITTEE**

(1) The committee shall consist of -

(a) the officers of the Association.

all of whom shall be elected at the annual general meeting of the Association in each year.

(2) Each ordinary committee member shall, subject to these rules, hold office until the annual meeting next after the date of his election, but is eligible for re-election.

(3) In the event of a casual vacancy occurring in the office of ordinary committee member, the committee may appoint a member of the Association to fill the vacancy, and the member so appointed shall hold office, subject to these rules until the conclusion of the annual general meeting next following the date of his appointment.

### **24. ELECTION OF NUMBERS OF COMMITTEE**

(1) Nomination of candidates for election as officers of the Association -

(a) shall be made in writing signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and

(b) shall be delivered to the public officer/secretary of the Association at least ten days before the date fixed for the holding of the annual general meeting.

(2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.

(3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

(4) If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.

(5) The ballot for the election of officers shall be conducted at the annual general meeting in such usual and proper manner as the committee may direct.

### **25. VACATION OF OFFICE**

For the purpose of these rules, the office of an officer of the Association or of an ordinary committeeman becomes vacant if the officer or committeeman -

- (a) dies;
- (b) becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors, or makes any assignment of his estate for their benefit;
- (c) becomes of unsound mind;
- (d) resigns his office by writing under his hand addressed to the committee;
- (e) fails, without leave granted by the committee, to attend three consecutive meetings of the committee;
- (f) ceases to be a member of the Association; or
- (g) fails to pay all arrears of subscription due by him within fourteen days after he has received a notice in writing signed by the public officer stating that he has ceased to be a financial member of the Association.

## **26. MEETING OF THE COMMITTEE**

- (1) The committee is to meet at least once in each quarter at any place and time the committee determines.
- (2) A meeting of the committee, other than a meeting referred to in sub- rule (1), may be convened by the president or any 4 of the members of the committee.
- (3) Written notice of any special committee meeting is to be served on members of the committee and is to specify the general nature of the business to be transacted.
- (4) A special committee meeting may only transact business of which notice is given in accordance with sub-rule (3).
- (5) A quorum for the transaction of the business of a meeting of the committee is 4 members of the committee.
- (6) (6) Business is not to be transacted at a meeting of the committee unless a quorum is present.
- (7) If a quorum is not present within half an hour after the time appointed for the commencement of –
  - (a) a meeting of the committee (other than a special committee meeting), the meeting is to be adjourned to the same day in the next week at the same time and at the same place; or
  - (b) a special committee meeting, the meeting is dissolved.
- (8) At each meeting of the committee, the chairperson is to be –
  - (a) the president; or

- (b) in the absence of the president, the vice-president; or
  - (b) in the absence of the president and the vice-president, a member of the committee elected to preside as chairperson by the members of the committee present at the meeting.
- (9) Any question arising at a meeting of the committee is to be determined –
- (a) on a show of hands; or
  - (c) if demanded by a member, by a poll taken at that meeting in the manner the chairperson determines.
- (10) On any question arising at a meeting of the committee, a member of the committee (including the chairperson) has one vote only.
- (11) Despite sub-rule (10), in the case of an equality of votes, the chairperson has a second or casting vote.
- (12) Written notice of each committee meeting is to be served on each member of the committee by –
- (a) giving it to the member during business hours before the day on which the meeting is to be held; or
  - (b) leaving it, during business hours before the day on which the meeting is to be held, at the members postal or residential address or place or address of business or employment last known to the server of the notice; or
  - (c) sending it by post, to the persons postal or residential address or address of business or employment last known to the server of the notice, in sufficient time for it to be delivered to that address in the ordinary course of post before the day on which the meeting is to be held; or
  - (c) faxing it to the members fax number; or
  - (d) emailing it to the email address, of the member, that the member has nominated as the email address to which notices from the Association may be sent.

## **27. DISCLOSURE OF INTEREST IN CONTRACTS, ETC**

- (1) A member of the committee who is interested in any contract or arrangement made or proposed to be made with the Association shall disclose their interest at the first meeting of the committee at which the contract or arrangement is first taken into consideration, if their interest then exists, or, in any other case, at the first meeting of the committee after the acquisition of his interest.
- (2) If a member of the committee becomes interested in a contract or arrangement after it is made or entered into, he shall disclose his interest at the first meeting of the committee after he becomes so interested.

- (3) No member of the committee shall vote as a member of the committee in respect of any contract or arrangement in which he is interested and if he does so vote his vote shall not be counted.

## **28. SUB-COMMITTEES AND EXECUTIVE COMMITTEE**

- (1) The committee may at any time appoint a sub-committee from the committee as it may think fit and shall prescribe the powers and functions thereof.
- (2) The committee may co-opt as members of a sub-committee such persons as it thinks fit, whether or not those persons are members of the Association, but a person so co-opted is not entitled to vote.
- (3) Three appointed members of a sub-committee constitute a quorum at a meeting of the sub-committee.
- (4) The public officer of the Association is responsible for calling meetings of a sub-committee.
- (5) Written notice of each sub-committee meeting shall be served on each member of the sub-committee by delivering it to him at a reasonable time before the meeting or by sending it by post in a pre-paid letter addressed to him at his usual or last-known place of abode in time to reach him in due course of post before the date of the meeting.
- (6) The President, the Vice-President, the Treasurer, and the Secretary constitute an executive committee, which may issue instructions to the public officer and the servant of the Association in matters of urgency connected with the management of the affairs of the Association during the intervals between meetings of the committee, and where any such instructions are issued shall report thereon to the next meeting of the committee

## **29. ANNUAL SUBSCRIPTION**

- (1) Until otherwise fixed pursuant to sub-rule (2) of this rule the annual subscription payable by members shall be the sum as fixed at the Annual General Meeting.
- (2) The amount of the annual subscription may be altered from time to time by the members by special resolution.

## **30. FINANCIAL YEAR**

The financial year of the Association is the period beginning on the 1st January in each year and ending on the 31 December that year.

## **31. NOTICES**

A notice may be served by or on behalf of the Association upon any member either personally or by sending it through the post in a prepaid letter addressed to the member at his usual or last known place of abode.

### 32. EXPULSION OF MEMBERS

- (1) Subject to this rule, the committee may expel a member from the Association if, in the opinion of the committee the member has been guilty of conduct detrimental to the interests of the Association.
- (2) The expulsion of a member pursuant to sub-rule (1) of this rule does not take effect
  - (a) until the expiration of fourteen days after the service on the member of a notice under sub-rule (3) of this rule;
  - (b) if the member exercises his right of appeal under this rule, until the conclusion of the special general meeting convened to hear the appeal, whichever is the later date.
- (3) Where the committee expels a member from the Association, the public officer/secretary of the Association shall, without undue delay cause to be served on the member a notice in writing -
  - (a) stating that the committee has expelled the member;
  - (b) specifying the grounds for the expulsion; and
  - (c) informing the member that if he so desires, he may, within fourteen days after the service of the notice on him, appeal against the expulsion as provided in this rule.
- (4) A member on whom a notice under sub-rule (3) of this rule is served may appeal against the expulsion to a special general meeting by delivering or sending by post to the public officer of the Association, within fourteen days after the service of that notice, a requisition in writing demanding the convening of such a meeting for the purpose of hearing his appeal.
- (5) Upon receipt of a requisition under sub-rule (4) of this rule, the public officer shall forthwith notify the committee of its receipt and the committee shall thereupon cause a special general meeting of members to be held within twenty-one days after the date on which the requisition is received by the public officer.
- (6) At a special general meeting convened for the purpose of this rule -
  - (a) no business other than the question of the expulsion shall be transacted;
  - (b) the committee may place before the meeting details of the grounds of the expulsion and the committee's reason for the expulsion;
  - (c) the expelled member shall be given an opportunity to be heard; and

- (d) the members present shall vote by secret ballot on the question whether the expulsion should be lifted or conformed.
- (7) If at the special general meeting a majority of the members present vote in favour of the lifting of the expulsion, the expulsion shall be deemed to have been lifted and the expelled member is entitled to continue his membership of the Association.
- (8) If at the special general meeting a majority of the members present vote in favour of the confirmation of the expulsion, the expulsion takes effect, and the expelled member ceases to be a member of the Association.

### **33. BY-LAWS**

- (1) The Committee may make and amend rules, regulations, by-laws or policies (Regulations) for the proper advancement, management and administration of the Association, the advancement of the purposes of the Association and the sport in Tasmania as it thinks necessary or desirable, including without limitation regulations governing:
  - (a) the conduct of Association competitions or events (including but not limited to the rules of competitions and codes of conduct)
  - (b) the conduct of Meetings
  - (c) the resolution of disputes
  - (d) discipline of Members for breaches of this Constitution or the Regulations, and
  - (e) any other matter in respect of which this Constitution authorizes the Committee to make Regulations or which the Committee considers is necessary or appropriate for the good governance of the Association and its affairs.
- (2) The Regulations must be consistent with the Constitution, the Football Federation of Tasmania's constitution and any regulations made by Football Federation of Tasmania.
- (3) All Regulations are binding on the Association and all Members
- (4) Regulations and any amendments, alterations or other changes to or interpretation of the Regulations may be communicated to Members by a notice on the Association's website or in any journal or publication which is published by or on behalf of the Association and which is circulated by the Association to the Member.

### **34. DISPUTES**

- (1) Subject to this rule, a dispute between a member of the Association, in his capacity as a member, and the Association shall be determined by arbitration in accordance

with the provisions of the Arbitration Act 1892.

- (2) Nothing in this rule affects the operation or effect of rule 32

### **35. SEAL OF THE ASSOCIATION**

- (1) The seal of the Association shall be in the form of a rubber stamp, inscribed with the name of the Association encircling the word "Seal"
- (2) The seal of the Association shall not be affixed to any instrument except by the authority of the committee, and the affixed thereof shall be attested by the signature either of two members of the committee or of one member of the committee and of the public officer of the Association or such other person as the committee may appoint for that purpose, and that attestation is sufficient for all purposes that the seal was affixed by authority of the committee.
- (3) The seal shall remain in the custody of the Public Officer

### **36. LIFE MEMBERS**

- (1) the committee may, by unanimous resolution of members present and eligible to vote, nominate any person who has given outstanding service to the Association for the Life Membership of the Association, provided that person has given not less than ten years' service to the Association;
- (2) upon such nomination that person may be elected by a  $\frac{3}{4}$  majority at an Annual General Meeting;
- (3) a person so elected to Life Membership may attend any meeting of the Committee and any general meeting of the Association and may speak on any matter at such meeting but may not vote except at a general meeting or except where that person is elected or appointed to any sub-committee of the Association, when such Life Member shall be entitled to vote.

### **37. AMENDMENTS TO THE CONSTITUTION**

- (1) Amendments to the constitution shall only be made at an Annual General Meeting or a Special Meeting specifically called for the purpose in accordance with section (22) of the Act.
- (2) The proposed amendment shall be made in writing to the Secretary with the signatures of two financial Members not later than twenty-one days prior to the Annual General Meeting or Special Meeting, as the case maybe.
- (3) An amendment shall require at least a  $\frac{3}{4}$  majority of the Members present and eligible to vote to be adopted

### **38. DISCIPLINE**

- (1) The Committee may make Regulations governing the hearing and determination of disputes, protests or complaints by or against Members or participants and any

other matter involving the enforcement of this Constitution or the Regulations against Members or participants.

- (2) A Regulation made under rule 38 (1) may:
  - (a) Provide for one or more disciplinary Committees or tribunals to hear and resolve cases falling under rule 38 (1)
  - (b) prescribe penalties for breaches of this Constitution or the Regulations
  - (b) invest a disciplinary Committee or tribunal with power to impose penalties
  - (c) and otherwise prescribe the procedures for dealing with cases falling under rule 38 (1)
- (3) Despite any Regulation made under rule 38 (1), the Committee may itself deal with any disciplinary matter referred to it or appoint a disciplinary Committee to do so.
- (4) All proceedings relating to cases falling under rule 38(1) must be conducted according to the rules of natural justice.
- (5) The Association may refer any disciplinary matters to Football Tasmania for conflict resolution.